

AVON DASSETT PARISH COUNCIL

Minutes of Meeting held at the Reading Room on Monday 14th September 2009 at 7.30 pm

Present: J Burgess; L Hope-Frost, S Richardson (minute taker)

1. APOLOGIES

D Hutt; A Rutherford, C Williams

2. DECLARATION OF INTERESTS

None

3. CONFIRM MINUTES OF LAST MEETING

There was one amendment to the minutes of the last meeting. Under item 4 visual should read village. The minutes were then approved as correct by L Hope-Frost and seconded by S Richardson; they were signed by J Burgess.

4. MATTERS ARISING

a) Community Policing/Neighbourhood Watch

L Hope-Frost reported that there were no incidents in the last month.

b) Traffic, Roads and Drains

Patch Byrne has sent through a spreadsheet regarding the status of actions in the village. The outstanding items are the inspection of footpaths; cleaning of footpaths; cleaning and clearing foliage from road signs. The footpath on the motorway bridge has subsided. J Burgess has reported this to Patch Byrne.

C Williams has checked the status of the B4100. It is no possible to move the road signs. The road from Gaydon is not under review and is not considered hazardous enough for a reduction in the speed limit.

Speed Aware visited on 9th September. A report on the speeding in the village is awaited.

c) Playground

No updates received.

d) Reading Room

Land Registry registration has been completed.

e) St John's

Graham Nabb has approached the Parish Council for a contribution of £500 towards the repair of bell housing. Much of the cost of the repairs will be covered by voluntary contributions organised by Graham.

Action: L Hope-Frost to approach the fete committee to see if they will fund half the cost of the repairs. The Parish Council will fund the remaining cost under the budget for St John's.

If the repairs are completed Graham Nabb will have a bell-ringing event on 1st May 2010.

L Hope-Frost has been invited to the 40th Anniversary Service of TCCT at Westminster Abbey.

C Williams reported that Stratford District Council has no responsibility to the churchyard beyond keeping it tidy. They would give the Parish Council £100 to fund the work ourselves.

Action: L Hope-Frost to write to Stratford District Council to clarify responsibilities regarding the churchyard.

John Glover's quotes for essential maintenance for the churchyard were discussed. It was agreed to ask him to cut back overgrown vegetation.

Action: L Hope-Frost to contact John Glover.

f) Upkeep of 'green' areas in the village

John Glover had tidied up the Reading Room Garden.

SR had carried out a preliminary weed-kill on the hedge area in the playground. A follow-up would be arranged for later in the season. Sandra Rice had made some suggestions regarding the future of the hedge area. It was agreed to undertake a programme of maintenance and weed-killing on the hedge and bank area for the next year with a view to re-planting next autumn.

Action: S Richardson to contact Sandra Rice to take up her offer of supervising planting of seedlings for the future hedge and also to include the village children/playground users in the project.

g) Social Housing

Phil Ward has visited the site and spoken to the landowner. He has asked Stratford District Council and Warwickshire County Council to comment on the appropriateness of the site.

h) Sustainable Communities

Jacky Lawrence has been invited to the December meeting.

i) Appointment of clerk

A provisional interview date was set as 21st September at 7 pm. The interview panel will be D Hutt and S Richardson.

Action: S Richardson to contact applicants and liaise with D Hutt

A welcome event for the new clerk was discussed.

j) Parish Plan

The Village Design Statement event had 17 attendees which was perhaps a little disappointing. However, the feedback received was very positive. The group are currently in process of amending the document in light of the comments for submission to Stratford District Council.

Layby: J Burgess is awaiting data from Speed Aware to add to the proposal.

There was a discussion on parking problems in the village.

Action: L Hope-Frost to contact Southam Police Neighbourhood Team to see if they can offer advice.

Nature Area: the proposal to fell the dead tree has been submitted.

k) Electricity supply

As there is currently no clerk it was agreed to look at this issue again in 2010.

l) Avon Dassett Emergency Plan

The revised plan has been completed and submitted.

5. COUNCIL REPORTS

Reports from C Williams are attached

6. CORRESPONDENCE

Housing questionnaire consultation has been returned.

Local transport questionnaire has been returned.

Information on dogs and public rights of way has been provided.

Action: J Burgess to contact Stratford District Council for posters to display.

7. PLANNING

Fell tree on land behind bus shelter: As the Parish Council submitted the application they did not consider it appropriate to add further comments.

There will be a meeting to consider planning applications on **21st September at 8pm.**

Action: S Richardson to chair and provide notices.

The Parish Council has sought advice from the monitoring officer at Stratford District council about Parish Councillors' own planning applications. The advice is that Councillors should declare a personal and a prejudicial interest when their own planning applications are discussed.

8. FINANCIAL STATEMENT

A cheque book stub, a half-used cheque book and a new cheque book were mislaid in the handover from the new clerk (following her resignation) to the Parish Council. The Parish Council took advice from the auditor and reported this to the bank who has cancelled the missing cheques.

Balances at close of business 03/09/09

Current Account	£130.46
-----------------	---------

Savings Account	£5,039.81
-----------------	-----------

Cheques issued

a) Tub (for verges)	£25.00
b) Abacus nursery grant	£50.00
c) Land Registry (Reading Room)	£60.00

d) Sue Harris (2 months cleaning)	£20.00
e) Coffee Mornings (July, August, September)	£21.46
f) John Glover (mowing)	£120.00
g) Clerk's pay	£172.83
h) Stamps	£11.16
i) NPower	£75.60
j) John Glover (RR garden)	£25.00
k) Mick Harris (mowing)	£35.00

9. ANY OTHER BUSINESS

a) Parish Council Archives.

Action: S Richardson and J Burgess to assess.

b) Remembrance Service

Action: L Hope-Frost to provide wreath and discuss service with Fr Philip Francis.

c) Xmas cards

Action: J Burgess to contact Roger Newman. It was suggested that cards be sold in pub and Reading Room.

d) Warmington travellers' site now has a mobile home

Action: L Hope-Frost to notify Stratford District Council's planning enforcement department

10. TO RECEIVE QUESTIONS FROM THE PUBLIC

None

11. DATE OF NEXT MEETING

The next meeting will be held on Monday 5 October 2009 at 7.30 pm in the Reading Room

The meeting closed at 9.26 pm.